

## Mass Timber Erection Checklist

This internal note specifies the items checked during the installation of Nordic products supplied for mass timber construction. This checklist is non-exhaustive and is subject to change.

PROJECT NAME:

PROJECT NO.:

### Installation

| ACTIVITY                                                                                                     | COMMENTS | NORDIC | THIRD PARTY |
|--------------------------------------------------------------------------------------------------------------|----------|--------|-------------|
| <b>Delivery, Storage &amp; Handling</b>                                                                      |          |        |             |
| Packing list provided with each delivery and signed by the receiver.                                         |          |        |             |
| Copy is kept by the Contractor.                                                                              |          |        |             |
| Packages are visually inspected for any damage and/or dirt caused during transit.                            |          |        |             |
| Packages and members are stored and protected appropriately.                                                 |          |        |             |
| <b>Cast-in anchor rods position &amp; concrete level inspection</b>                                          |          |        |             |
| Level of supporting concrete foundations verified.                                                           |          |        |             |
| Position of base plate anchor rods verified as per approved drawings.                                        |          |        |             |
| <b>Mass Timber Structure Erection</b>                                                                        |          |        |             |
| Install base plates and steel supporting elements level, in line and plumb.                                  |          |        |             |
| Base plates are fully and evenly supported.                                                                  |          |        |             |
| Nuts torqued according to engineer specifications.                                                           |          |        |             |
| Structure erected in accordance with approved shop and erection drawings and tolerances.                     |          |        |             |
| Mass timber structure is plumb, level and in line.                                                           |          |        |             |
| Framing members are free of major defects (twist, bow, buckle, or other directional irregularity).           |          |        |             |
| Level and edge of mass timber deck(s)/slab(s) according to latest approved erection drawings.                |          |        |             |
| <b>Final Inspection</b>                                                                                      |          |        |             |
| All connection details completed according to latest approved erection drawings.                             |          |        |             |
| All diaphragm connectors (screws, straps, plywood) installed according to latest approved erection drawings. |          |        |             |
| All openings and penetrations in accordance with approved shop and erection drawings.                        |          |        |             |
| <b>Field Repairs and Cleaning</b>                                                                            |          |        |             |
| Repair of damages and cleaning from manufacturing and/or erection activities completed.                      |          |        |             |
| <b>General</b>                                                                                               |          |        |             |
| Comments:                                                                                                    |          |        |             |

PREPARED BY NORDIC:

DATE:

NAME:

SIGNATURE:

REVIEWED BY CLIENT:

DATE:

NAME:

SIGNATURE: